

# Birthday Party Booking Form



Birthday Child's name: \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Gender: Female / Male

Parent/Guardians Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mobile: \_\_\_\_\_ Home: \_\_\_\_\_ Work: \_\_\_\_\_

Party Time: \_\_\_\_\_

Day: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Details of any Health, Medications or Behavioural Problems we should know of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Security Deposit Of \$50: Providing your credit details secures your allocated timeslot.

Credit Card Number:	_____
Card Holder's Name:	_____
Expiry Date:	_____ Card Type: _____
Signature:	_____

Booking Confirmation:

1. Fill out this form in full and sign at the bottom.
2. Until we receive this signed form and credit card details we will assume the booking is no longer needed and may accept other bookings in its place. Please return completed form via email, post or drop in at (49-55 Frederick Street, Launceston, Tas 7250)
3. We will confirm all bookings via email or in writing.
4. If you have not received a CONFIRMATION within 3 days please contact us immediately to ensure your form has been received. Thank you
5. Confirmation Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Staff use only** (Staff to fill out)

Day: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_ Form Signed \_\_\_\_ Details checked in diary \_\_\_\_ Waivers sent \_\_\_\_  
Confirmation of booking in diary \_\_\_\_ Confirmation of booking: Methos- Email/ Phone/Post-Date sent \_\_\_\_/\_\_\_\_/\_\_\_\_  
Employee who sent it: \_\_\_\_\_ Deposit Taken: \_\_\_\_ Sign: \_\_\_\_\_